



Software Project Manager

Duties include:

- Direction and management of project development from beginning to end.
- Translation of project management vision and strategy into action.
- Definition of project scope, goals and deliverables that support business objectives in collaboration with senior management and stake holders.
- Active participation in the capture, analysis & documentation of current and future requirements.
- Performance of detailed planning and management throughout the project lifecycle including initiation, business analysis, development, testing, implementation, quality assurance, change management and project closure.
- Effective management and communication of project expectations to stake holders and team members in a timely, clear and organised fashion.
- Identification, communication and management of project issues to completion.
- Planning, scheduling and tracking of project timelines and milestones using appropriate tools. Utilise these tools to identify and communicate the project critical path at all phases of the project.
- Contributing to the development of appropriate project methodologies, change control, risk management and budgeting processes.
- Assisting in the development of appropriate best practices and tools for project execution and management.
- Communication of PMO and project management approaches and strategies to customers at all levels of the organisation.
- Identification of any project dependencies. Communication and management of these throughout the project lifecycle.
- Working closely with the PMO to determine and deliver required project progress and status reports.
- Proactively managing changes in scope, identifying potential conflicts and crises and devising contingency plans.
- Coaching, mentoring, motivating and supervising project team members and contractors to take positive action and be accountable for their assigned work.
- Participating in the review, selection, and adoption of proprietary technology solutions.
- Ensuring project compliance with relevant internal and external standards and guidelines.



Education

- Bachelor's Degree in relevant discipline or equivalent experience.

Experience Required

- Minimum 3 years of increasing program/project management responsibility in a software environment. **You will also be very familiar with Waterfall models.**
- Extensive and proven project management process experience including project prioritisation, estimating, project planning, budgeting, scheduling, risk and issue management.
- Experience at working both independently and in a team-oriented collaborative environment is essential.

Required Knowledge and Skills

- Strong communication, collaboration, coaching, problem solving and relationship building skills
- Ability to manage change and to negotiate prioritisation of issues and projects.
- Excellent analytical skills and the ability to use creative thinking to resolve problems and refine processes.
- Proficiency in the use of project management tools and Microsoft Office products.
- **Knowledge of Agile practices including SCRUM.**
- Solid documentation skills.
- Proven knowledge and understanding of good software development principles.
- Knowledge of financial business practices would be a distinct advantage.

Location: Dublin or Limerick

Please contact us at hr@avvio.com attaching a copy of your CV.

Thank you for your interest.